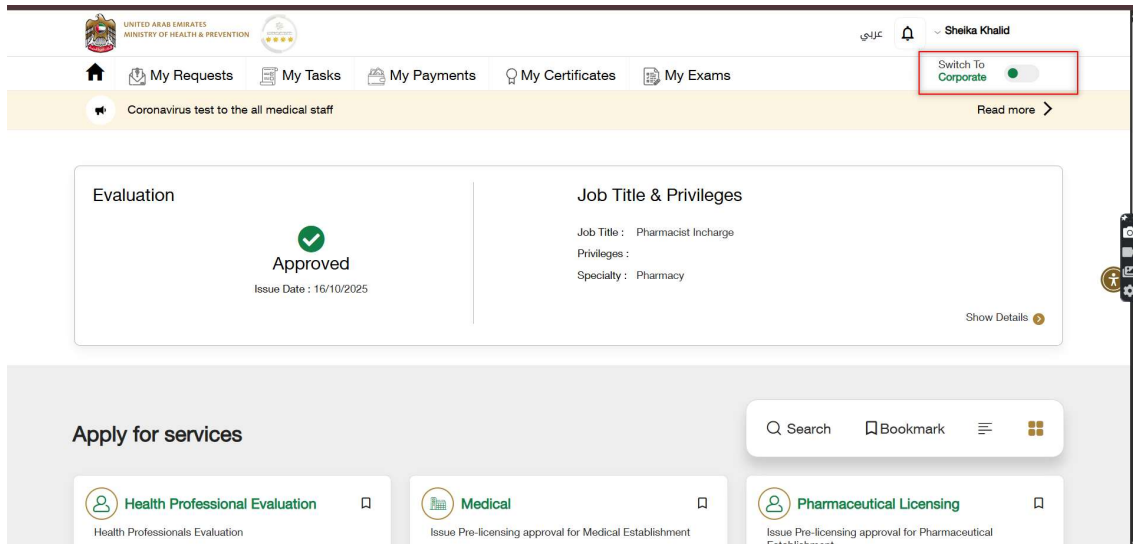


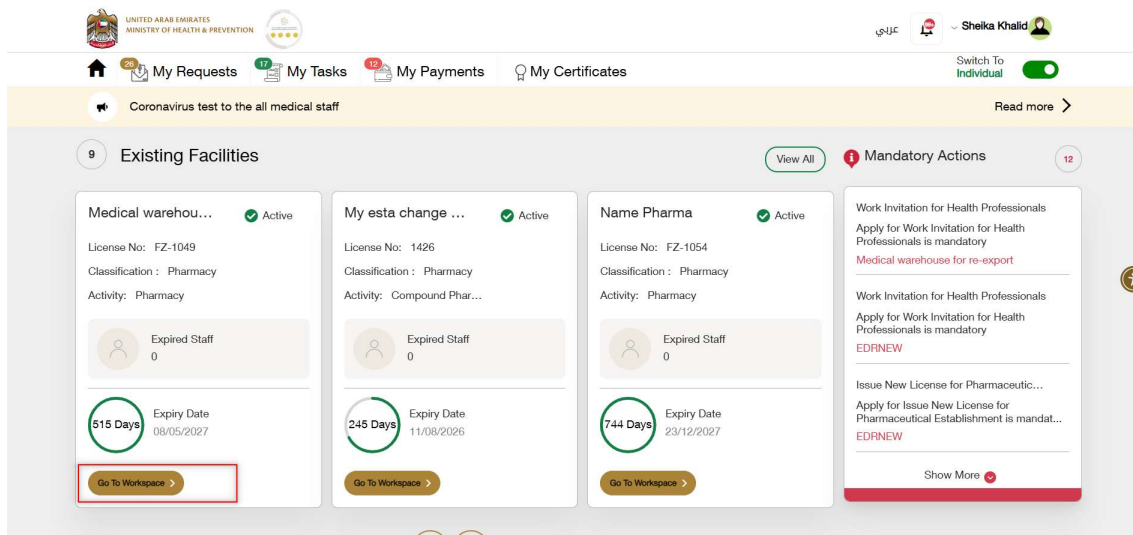
## External User Guide

### List of Licensed Pharmaceutical Facilities in The UAE

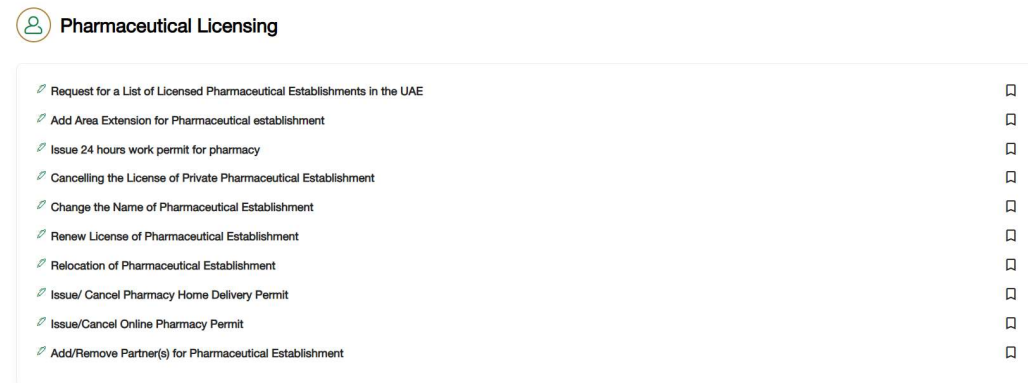
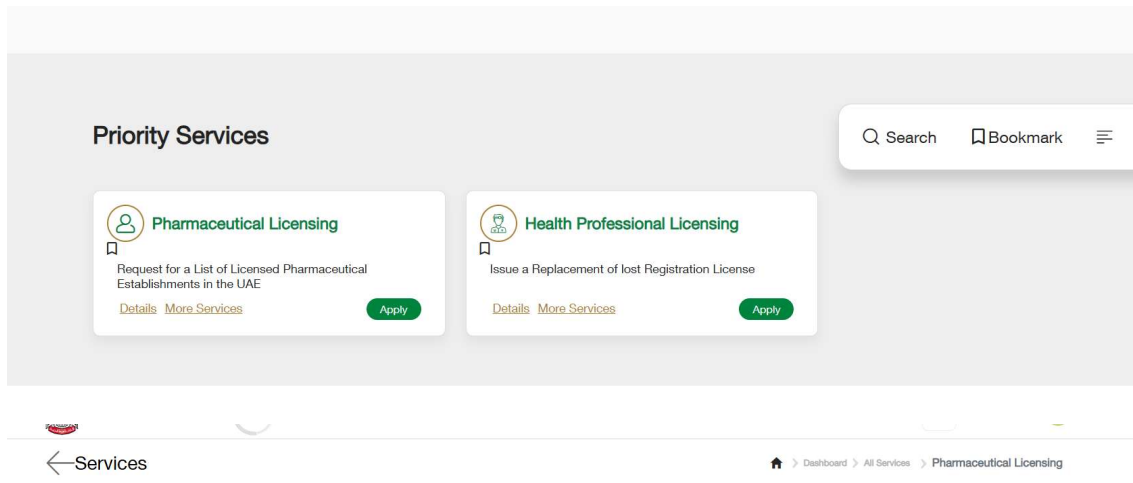
## 1. Login to MOHAP portal and click in switch to cooperate



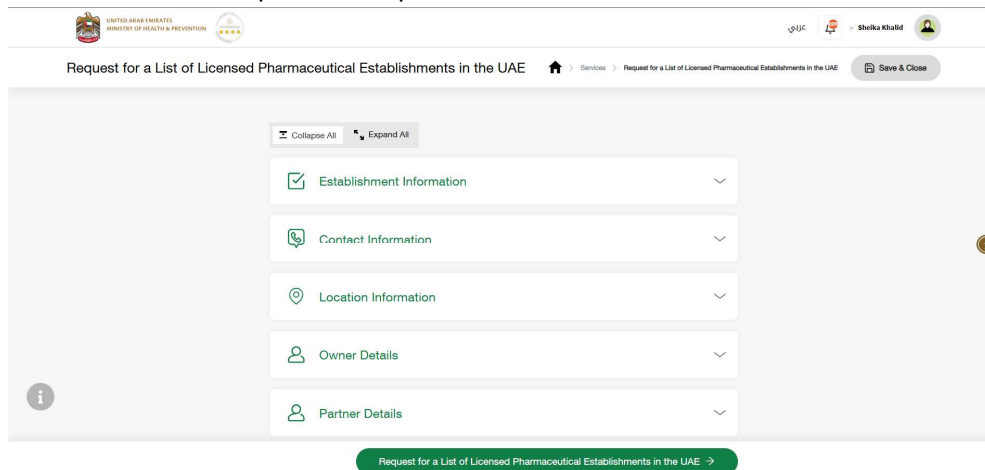
## 2. Navigate to establishment information section and click go to work space



3. Navigate to Priority service and click on apply if service is displaying there or else click on more services



4. Once step 3 is done you will be navigated to service landing page And click on Request list of pharma establishments in UAE button



## 5. Select the facility type

- If Pharmaceutical Facilities (excluding pharmacies) is selected, then applicant will get all the list of pharma establishment except pharmacy facilities licensed in UAE
- If Pharmacies Only (Pharmacy/Compound/Administrative) is selected, then applicant will get all the list of pharmacy facilities licensed in UAE

Request for a List of Licensed Pharmaceutical Establishments in the UAE

Request Information

Facility Type\*

Pharmaceutical Facilities (Excluding Pharmacies)

Pharmacies Only (Pharmacy/Compound/Administrative)

Attachments

Completed 1 of 2

Letter from the owner of the Pharmaceutical facility requesting the list of pharmaceutical facilities in UAE

Last copy of Establishment License issued by MOHAP

## 6. Attach the attachments and navigate to preview

Attachments

Completed 1 of 2

Letter from the owner of the Pharmaceutical facility requesting the list of pharmaceutical facilities in UAE

Last copy of Establishment License issued by MOHAP

Select Files from your computer

Use the "Button" below to upload your attachments

The supported files are: PDF, JPG, Word

File size: No more than 10MB

Browse For Attachments On Your Computer

Go To Preview

## 7. Click on Submit button

The screenshot shows a web interface for requesting a list of licensed pharmaceutical establishments in the UAE. The page title is "Request for a List of Licensed Pharmaceutical Establishments in the UAE". At the top right, there is a "Save & Close" button. Below the title, there are two buttons: "Collapse All" and "Expand All". The main content area contains seven sections, each with a dropdown arrow: "Establishment Information", "Contact Information", "Location Information", "Owner Details", "Partner Details", "Facility Type", and "Attachments". There are two "Submit" buttons: one at the top right and one at the bottom center. On the left side, there are two circular icons: a left arrow and an information icon. On the right side, there is a vertical toolbar with several icons, including a home icon, a search icon, a list icon, a settings icon, and a refresh icon.

8. Once submitted request is done from Officer, then application fee need to be done